

Two weeks from signed contract to trained and live.

Rollout, training and ongoing professional learning, delivered by educators who have done the work. Start with one campus, a few, or the whole district, and add campuses when you are ready.

2 weeks

from signed contract to trained staff and live campuses

60 min

about an hour of hands-on app training for teachers to start

6 weeks

to your first data review, built on your own logs

THE TWO-WEEK LAUNCH

Week 1: kickoff and data load

Week 2: setup, training, go live

Weeks 3 to 6: logging and check-ins

Contract signed

Campuses live

Six-week review

THE ROLLOUT, STEP BY STEP

STEP	WHAT HAPPENS	WHO	TIMING
1 Kickoff	Confirm campuses, calendars, grading periods, your point person and current IEP system.	IEP Assure + district point person	Week 1
2 Data load	We convert and load students, goals, services, accommodations and staff from the files you already export.	IEP Assure (district sends files)	Week 1 to 2
3 Setup	Accounts, roles, campus structure and support teams.	IEP Assure	Week 2
4 Training	Hands-on sessions for teachers and case managers. A short session for principals and district staff.	IEP Assure	Before go-live
5 Go live	Teachers start logging. Weekly check-ins begin.	Both	End of week 2
6 Six-week review	Review the first grading period together: delivery, gaps and where training would help.	Both	After first six weeks

Your district

- Name a point person
- Send current rosters and IEP exports (goals, services, accommodations)
- Sign the DPA
- Put training time on the calendar
- Encourage campuses to log from day one

IEP Assure

- Convert and load your data
- Set up accounts, roles and campuses
- Train your staff
- Weekly check-ins during launch
- Six-week data review and recommendations

Training that fits the job.

Each role learns what it needs, in the order it needs it. Teachers log from day one; leaders learn to read what those logs show.

Teachers and case managers

Logging services and group sessions, accommodations, goal evidence and progress reports.

Principals

Reading the campus view and supporting teachers who are behind.

District staff

District reporting, adding users and managing support teams.

Help center

Printable one-page guides for every task, for new staff and refreshers.

PROFESSIONAL LEARNING

Better documentation is the start, not the finish.

Documentation tools improve consistency. Practice improves outcomes. Sessions run on site or virtually and are built around your own six-week data.

OFFERINGS

- Disability characteristics
- Annotation-based instruction for resource students
- Service documentation and progress monitoring
- HB 2 tiers of intensity readiness

Support after launch

A customer success contact who replies within one business day, the help center, and regular check-ins through the first semester. A free monthly webinar series for SpEd practitioners starts November 7.

What one district saw: in its first six weeks on IEP Assure, Mullin ISD reached 89% documentation consistency across teachers. Student achievement did not move until the six-week data shaped targeted training. Tools plus practice is the model.

ROLLOUT QUESTIONS

Can we start with one campus?

Yes. Rollout is tiered and it is your call. Add campuses when you are ready.

What if our data is messy?

We clean and convert it with you, from the files you already export.

How much teacher time does training take?

About 60 minutes of hands-on app training to start, then ongoing support on annotations, service logs, IEP writing and more.

Is PD included or separate?

Launch training is included. Ongoing professional learning is quoted separately.

Do you support co-op member districts?

Yes, including co-op cost sharing for member districts.

Do we send student records before a DPA?

No. We do not ask for student records before a DPA is in place.

See what rollout would look like for your district.

Book a 30-minute walkthrough. Bring your campus list, your current IEP system and one or two real questions.

iepassure.com/demo

